

FINANCE & UTILITY COMMITTEE MEETING

Wednesday, April 23, 2020, 6:00 PM

(This was a phone conference meeting only)

The Committee meeting was called to order at 6:00 p.m. Those present included: Mayor Jeff Snoots, Council Member John Dayton, Council Member Tom Smith, Committee Member Carroll Jones, Committee Member Syree Williams, City Administrator David Dunn, Public Works Director John Gerstner, Chief of Police Milt Frech, Planning and Zoning Administrator Bruce Dell, Accountant Rikki Bruchey, Payroll Analyst Missy Reckley, and City Clerk Carrie Myers.

FY2021 Budget – Mr. Dunn discussed the revenue portion of the general fund budget. He stated revenue would likely be down as a result of the COVID situation, especially in the area of HUR and property tax revenue. The general consensus of the committee was to budget revenue very conservatively for now, with a 25% decrease in HUR and a 20% decrease for other revenue streams. Mr. Dunn stated we may have to use some reserve funding to balance this budget.

The committee discussed several other revenue and expense items such as the pool and campground, events, and staffing. The following points were discussed in detail:

- Grants Coordinator – consensus is to keep this position in mind for hiring sooner rather than later, but can hold off until January 1 if necessary
- COLA/merit raises – consensus is to hold off until January 1 and reassess prior to that if the situation looks better than anticipated at this time
- Capital purchases – most purchases like vehicles will be held off until January 1.

Mr. Dunn and Ms. Myers discussed the overall budget timeline, and stated the enterprise budget would not be approved until after July 1.

Sidewalks – Mr. Brown discussed his desire to keep the sidewalk program in mind as we move ahead in the budget year. He understands now might not be the time to discuss this, but would eventually like to revisit the program to be sure it is user-friendly and to put the City's properties and priorities in place regarding sidewalks. Mr. Jones mentioned he would like to see the original Safe Routes to School sidewalk plans kept in mind. Mr. Dunn also mentioned the sidewalk assessment completed by Planning and Zoning staff identified necessary replacements in the downtown area.

The consensus of the committee is to keep sidewalks in mind and reassess after the budget is more finalized and we have a better idea of revenue verses expenses.

Utility Bill Extension – Ms. Myers discussed the Council's desire to extend the due date. Mayor Snoots stated he wanted the deadline extended to May 31st with reassessment at that time. Ms. Myers stated she would add this item to the upcoming Council Meeting for approval.

Mr. Jones stated he would like to see the EDC micro grant program re-opened in May for another round. The Committee agreed that would be a good idea.

The meeting adjourned at 7:05p.m.